

APPLICATION FOR EMPLOYMENT

AN EQUAL OPPORTUNITY EMPLOYER

PERSONAL INFORMATION

NAME _____ DATE _____
LAST FIRST MIDDLE

ADDRESS _____
STREET CITY STATE ZIP

ARE YOU 18 YEARS OR OLDER? YES NO HOME PHONE #: _____ CELL PHONE #: _____

ARE YOU ELIGIBLE TO WORK IN THE UNITED STATES? YES NO

EMPLOYMENT DESIRED

POSITION _____ DATE YOU CAN START _____ SALARY DESIRED _____ HOUR PER YEAR

ARE YOU EMPLOYED NOW? YES NO IF SO, MAY WE CONTACT YOUR PRESENT EMPLOYER? YES NO

HAVE YOU EVER WORKED FOR PAUL DAVIS RESTORATION OR ONE OF OUR FRANCHISES BEFORE? YES NO WHERE _____ WHEN? _____

REASON FOR LEAVING PAUL DAVIS RESTORATION, IF PREVIOUSLY EMPLOYED: _____

NAME OF LAST SUPERVISOR AT PAUL DAVIS RESTORATION: _____

HOW DID YOU LEARN ABOUT US? NEWSPAPER WALK-IN JOB FAIR INTERNET EMPLOYMENT AGENCY FRIEND/FAMILY _____ OTHER _____

EDUCATION

SCHOOL LEVEL	NAME AND LOCATION OF SCHOOL	NO. OF YEARS ATTENDED	DID YOU GRADUATE	SUBJECTS STUDIED/MAJOR
HIGH SCHOOL				
COLLEGE				
COLLEGE				
PROFESSIONAL, TRADE, OR BUSINESS SCHOOL				

GENERAL

CERTIFICATIONS/LICENSES (INCLUDE RENEWAL DATE IF APPLICABLE): _____

LIST ANY PRIOR EXPERIENCE IN CONSTRUCTION OR WATER/MOLD/FIRE RESTORATION: _____

LIST OTHER SKILLS, EXPERIENCES AND/OR TRAINING THAT WOULD ENHANCE YOUR ABILITY TO PERFORM THE POSITION APPLYING FOR: _____

FORMER EMPLOYERS (List below last four employers, starting with the most recent covering at least 7 years)

NAME AND ADDRESS OF PRESENT OR MOST RECENT EMPLOYER

ADDRESS CITY STATE ZIP

START DATE END DATE

MONTH YEAR MONTH YEAR

Please circle

STARTING RATE OF PAY HOURLY WEEKLY MONTHLY ANNUALLY FINAL RATE OF PAY WEEKLY BIWEEKLY MONTHLY ANNUALLY

JOB TITLE MAY WE CONTACT YOUR SUPERVISOR?

NAME AND TITLE OF SUPERVISOR PHONE NO

DESCRIPTION OF WORK

REASON FOR LEAVING

PREVIOUS EMPLOYER

ADDRESS CITY STATE ZIP

START DATE END DATE

MONTH YEAR MONTH YEAR

Please circle

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NAME AND TITLE OF SUPERVISOR PHONE NO

DESCRIPTION OF WORK

REASON FOR LEAVING

SPECIAL QUESTIONS

HAVE YOU EVER TERMINATED FROM EMPLOMENT OR ASKED TO RESIGN BY AN EMPLOYER? YES NO

IF YES, PLEASE PROVIDE COMPANY NAMES AND DETAILS:

DO YOU KNOW ANYONE WHO WORKS FOR OUR COMPANY? YES NO If so, who? Relationship?

ARE YOU ABLE TO PERFORM THE ESSENTIAL FUNCTIONS OF THE JOB FOR WHICH YOU ARE APPLYING, WITH OR WITHOUT ACCOMMODATION? YES NO

CAN YOU WORK ANY SHIFT? YES NO

CAN YOU WORK OVERTIME, INCLUDING NIGHTS AND WEEKENDS? YES NO

REFERENCES: List below the names of three persons not related to you, whom you have known at least one year in a professional or business setting

NAME	TITLE	COMPANY	PHONE NUMBER	YEARS ACQUAINTED	HOW DO YOU KNOW THEM?
1.					
2.					
3.					

PLEASE READ AND SIGN STATEMENTS BELOW

Paul Davis Restoration, Inc is an equal opportunity employer. Paul Davis Restoration, Inc. does not discriminate in employment on account of race, color, religion, national origin, citizenship status, ancestry, age, sex (including sexual harassment), sexual orientation, marital status, physical or mental disability, military status or unfavorable discharge from military service.

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for Paul Davis Restoration, Inc to hire me. If I am hired, I understand that either Paul Davis Restoration, Inc or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of Paul Davis Restoration, Inc has the authority to make any assurance to the contrary.

I attest with my signature below that I have given to Paul Davis Restoration, Inc true and complete information on this application. No requested information has been concealed. I authorize Paul Davis Restoration, Inc to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

APPLICANT'S SIGNATURE

(PLEASE PRINT OR TYPE NAME)

DATE